

CALL FOR APPLICATIONS FOR CO-FINANCING ERASMUS+ STUDENT MOBILITY FOR STUDIES ABROAD in Programme Countries for the 2025/2026 Academic Year

STUDENTS MUST APPLY AT THEIR HOME FACULTY
BY 15 MARCH 2025!

The deadline for submitting electronic applications
on the website <https://aips.um.si>
is 30 March 2025.

Late applications will only be accepted with the permission and confirmation
of the Erasmus faculty coordinators.

BASIC ELIGIBILITY REQUIREMENTS FOR THE ERASMUS+ PROGRAMME

The Erasmus+ programme offers students the opportunity to complete part of their studies—at any level or cycle, including work on their bachelor's, master's, or doctoral thesis—at a partner institution abroad instead of their home faculty.

Students can complete part of their studies at partner institutions in programme countries, provided that an Erasmus+ Inter-Institutional Agreement for student exchange has been signed for the 2025/2026 academic year in their field of study.

Programme countries comprise the European Union member states, along with the United Kingdom, Iceland, Liechtenstein, Norway, Turkey, North Macedonia, and Serbia.

To apply for “Erasmus+ status”, students must meet the following basic requirements:

- 1. Maintain active student status at their home faculty at the University of Maribor for the entire duration of their study abroad.**
- 2. Not exceed the maximum allowed mobility period**, which includes Erasmus+ study, traineeships, and blended intensive programmes.

Under the Erasmus+ programme, students can engage in mobility for up to 12 months per study level¹, participating in studies, traineeships, and/or blended intensive programmes multiple times. In one-cycle study programmes, they may receive financial grants for up to 24 months. These rules also apply to students without an Erasmus+ grant (i.e., “zero-grant” students).

The study period at a partner institution abroad must be between 2 and 12 months.

The Call is open for study mobilities taking place between 1 June 2025 and 30 September 2026.

¹ In the 12-month period per study cycle, or 24 months for one-cycle study programmes, past experiences within the Erasmus+ programme and/or Erasmus Mundus scholarships are taken into account.

Students cannot undertake mobility in the country of their home university or their country of residence during their studies.

For the entire duration of their Erasmus+ studies, students must reside in the city of the host institution.

The study abroad period must be integrated into the student's study programme at the first cycle (Bachelor's degree or equivalent), second cycle (Master's degree or equivalent), or third cycle.

This period may also include an additional traineeship, if planned, and can be organized in different ways depending on the circumstances—either consecutively or simultaneously. The combination is subject to the rules regarding funding allocation and the minimum duration of the mobility.

After returning from their mobility abroad, the student's home faculty at the UM will recognize the study obligations successfully completed abroad, as agreed upon and confirmed in the Learning Agreement between the home faculty and the host institution prior to the student's departure. Recognition may only be refused if the student has not met the required level of knowledge or competence set by the host institution or has otherwise failed to fulfil the agreed obligations and conditions for recognition.

As a minimum requirement of the Erasmus+ programme, all study obligations completed during the Erasmus+ study abroad must be recognized upon return and recorded in the student's Individual Study Obligations Record.

According to the decision of the UM Senate, to be eligible for a financial grant, students must have acquired at least:

- 10 ECTS per trimester (3 months)
- 20 ECTS per semester (6 months)
- 40 ECTS per academic year (12 months)

The required number of ECTS is proportional to the actual duration of study.

Students approved by their home faculty will receive updates on all subsequent procedures, including information on the Erasmus grant amount, opportunities for additional scholarships, foreign language courses, and online language preparation, sent to their email address (name.surname@student.um.si).

Students who are employed may apply for this call only if their employer does not cover their expenses during the exchange period through a travel order.

Students with outstanding financial obligations from the Erasmus+ programme are not eligible to apply for this call.

APPLICATION PROCEDURE

1. **Students select the host university (partner institution) abroad where they would like to complete part of their study obligations, based on the list of available places and study programmes at partner institutions for their specific faculty at the University of Maribor. The list is can be found on the [Erasmus+ Inter-Institutional Agreements](#) website.**

On this website, students can find the following information:

- A list of partner institutions for each faculty of the University of Maribor
 - The field of study covered by each agreement
 - The number of available places (and their duration) for students at each study cycle per partner institution
2. **Students must consult their home faculty's website for the application procedure, including any additional internal documents required, as well as the selection criteria if the number of applicants for a partner university exceeds the available places.**

Along with the conditions outlined in this call, the home faculty may establish additional criteria (such as student motivation, international activities, foreign language proficiency, academic performance, etc.) to select suitable candidates for the available places at partner institutions. All selection requirements must be transparent, documented, and accessible to all applicants throughout the application process.

Links to the faculty websites are available on the [FACULTY WEBSITES](#) page.

Faculty of Economics and Business – <https://www.epf.um.si/mednarodna-dejavnost/mobilnost-studentov/erasmus/>

Faculty of Electrical Engineering and Computer Science – <https://feri.um.si/studij/erasmus/>

Faculty of Civil Engineering, Transportation Engineering and Architecture – <https://www.fgpa.um.si/erasmus/studij-v-tujini/>

Faculty of Mechanical Engineering – www.fs.um.si/studij/studentska-izmenjava/erasmus/

Faculty of Chemistry and Chemical Engineering – <https://www.fkkt.um.si/studenti/erasmus/>

Faculty of Organizational Sciences – https://www.fov.um.si/studij/mobilnost_studentov/erasmus-studij-v-tujini/

Faculty of Arts – <https://ff.um.si/mednarodno-sodelovanje/studentska-mobilnost/erasmus/>

Faculty of Natural Sciences and Mathematics – www.fnm.um.si/index.php/2016/03/11/mobilnost-tudentov-2/

Faculty of Education – <https://pef.um.si/mednarodna-dejavnost/erasmus-mobilnost-za-studente/>

Faculty of Law – www.pf.um.si/studij/erasmus/erasmus/

Faculty of Agriculture and Life Sciences – http://www.fkbv.um.si/?page_id=36

Faculty of Health Sciences – www.fzv.um.si/program-erasmus-plus

Faculty of Criminal Justice and Security – www.fvv.um.si/vstopna-stran/mednarodna-mobilnost/erasmus-studij-v-tujini/

Faculty of Logistics – <https://fl.um.si/mednarodno-sodelovanje/erasmus/mobilnost-studentov/>

Faculty of Medicine – www.mf.um.si/si/viri/mednarodno-sodelovanje

Faculty of Energy Technology – www.fe.um.si/mednarodno-sodelovanje/erasmus.html

Faculty of Tourism – <https://www.ft.um.si/mednarodna-dejavnost/mednarodna-dejavnost/>

3. Students must submit the required documents to their home faculty by 15 March 2025.

The faculty will conduct the selection process based on the applications received and inform the students of the results.

Students must submit their online application for Erasmus studies at <https://aips.um.si> by 30 March 2025.

The application can be accessed using a University of Maribor digital identity. To submit the application, students should go to the 'Study' tab and select 'Exchanges'. When creating a new application, students must choose the '2025/2026' academic year and select 'Erasmus+ for studies' as the exchange type.

A student's application is considered final once the content has been fully coordinated and approved by the Erasmus faculty coordinator and communicated to the International Relations and Mobility Programmes Office at the University of Maribor.

If a partner institution abroad requires an official nomination of selected students, the Erasmus faculty coordinators will submit the nominations. Faculties may only send nominations to the partner institution for the number of students and months of study specified in the [Erasmus+ Inter-Institutional Agreements](#) for each field of study.

The contact details of Erasmus faculty coordinators and relevant contact persons can be found on the [COORDINATORS](#) website.

4. Students must visit the partner university's website to identify the courses available for the chosen semester and the language of instruction for each course. They must then create their Learning Agreement using the OLA online tool: <https://learning-agreement.eu/>.

Students are responsible for ensuring the Learning Agreement is completed and submitted for electronic signature to the Erasmus faculty coordinator in time for it to be sent to the partner university by their specified deadline. The home faculty may set an additional deadline for preparing the Learning Agreement.

5. Students must review the additional requirements and procedures of the partner institution on its website or through the international office of the host university. They must complete any additional documents requested by the host institution and ensure that all required documents are submitted to the coordinator at the home faculty for signature and forwarded to the host institution by the specified deadline.

Deadlines vary widely between partner universities, typically ranging from April to June for the first semester and from September to November for the second semester.

Students should confirm with their home faculty the procedure for submitting documentation to the host university. In some faculties, Erasmus coordinators or international offices handle the submission, while in others, students are responsible for sending the documents themselves.

6. After processing the data, partner institutions send Acceptance Letters to the selected students and confirm their Learning Agreements.

The Learning Agreement must be approved by the student, the Erasmus coordinator at the University of Maribor, and the responsible person at the partner institution before the student begins their study exchange

abroad. The Erasmus+ grant agreement can only be finalized once the Learning Agreement has been approved by both the University of Maribor and the host university.

- 7. Once students receive the Acceptance Letter and the approved Learning Agreement from the host university, they must print and sign the Erasmus+ Participation Declaration, which is part of the call documentation, and send it along with all other documents received from the host university to outgoing.erasmus@um.si.**

Under certain conditions, in addition to the Erasmus+ grant, students may also apply for the following:

- **Top-up for students with fewer opportunities**
- **Integration support for participants with special needs**
- **Additional funding from the Public Scholarship, Development, Disability and Maintenance Fund of the Republic of Slovenia (Ad futura)**

For more details on Erasmus+ financial support and additional funding, please visit the [GRANTS AND ADDITIONAL FUNDING](#) website.

- 8. Students participating in Erasmus+ mobility are required to complete the OLS language assessment before or at the start of their mobility.**

The OLS enables Erasmus+ participants to improve their language skills in the language required for their studies, making the most of the opportunity to enhance their language abilities through online courses.

For more information and access to the OLS programme, visit the [OLS LANGUAGE SUPPORT](#) page.

- 9. Students should also check with the partner institution regarding accommodation options, insurance, and visa and residence permit requirements.**

Erasmus coordinators and other contact persons at the faculties are available to assist. Their contact details can be found on the [COORDINATORS](#) page.

The [Erasmus Student Network Maribor](#) (ESN Maribor) also provides support and valuable information to help students prepare and connect with fellow exchange students.

FINANCIAL SUPPORT AND ADDITIONAL FUNDING

Students who apply for this call and are approved by their home faculty will be informed via email (to name.surname@student.um.si) about all subsequent procedures, the Erasmus grant amount, and opportunities for additional scholarships, foreign language courses, and online language preparation.

- **ERASMUS+ GRANT**

Erasmus students are not automatically entitled to an Erasmus+ grant; they must apply according to the current call for applications.

The Erasmus+ grant co-finances the cost of living abroad but does not cover all expenses.

The grant can only be awarded for the duration of the study period specified in the Acceptance Letter and the academic calendar of the partner institution.

For **language courses** or other **pre-semester activities** (e.g., preparation weeks, intercultural courses) organized by the host university, students are eligible for the Erasmus+ grant only if the host university confirms the start date of the course/activity as the official start date of the Erasmus+ activity on the “Confirmation 1” certificate and provides a corresponding certificate for the activity.

The dates on the confirmed Acceptance Letter will be considered the start and end dates of the exchange.

THE START DATE OF THE ERASMUS ACTIVITY is the first day the student must be present at the host institution. This could be the start of the first course, the first working day, a welcome event, or a language and intercultural course.

THE END DATE OF THE ERASMUS ACTIVITY is the last day the student must be present at the host institution. This could be the last day of exams, lectures, work, or any compulsory attendance.

Students who receive an Erasmus+ grant remain eligible for other state scholarships, company scholarships, Zois scholarships, etc.

The National Agency CMEPIUS will determine the grant amounts based on the Guide for Applicants, the Guide for National Agencies, and in agreement with the European Commission and the Ministry of Higher Education, Science and Innovation. The amounts provided below are therefore for informational purposes only.

Under this call for applications, students can receive a financial grant, which includes **travel support** and **individual support** to help cover living costs.

INDIVIDUAL SUPPORT

The amount of the Erasmus+ monthly grant for the 2025/2026 academic year varies depending on the host country.

Table 1: Expected Erasmus+ individual support for the 2025/2026 academic year

Host country	Monthly amount (EUR)
Group 1 – higher living costs: Austria, Belgium, Denmark, Finland, France Germany, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, the Netherlands, Norway, Sweden, the United Kingdom	674 EUR/month
Group 2 – medium living costs: Cyprus, the Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Spain	606 EUR/month
Group 3 – lower living costs: Bulgaria, Croatia, Lithuania, Hungary, Poland, Romania, North Macedonia, Serbia, Turkey	550 EUR/month

TRAVEL SUPPORT

Students are also eligible for travel support for their study abroad. The amount of support depends on the distance between the student's home institution and the location where the activities take place.

Table 2: Co-financing amounts based on the distance between the applicant's home institution (University of Maribor) and the location of the activity

Travel distance	Green travel – amount	»Non-green« travel – amount
From 10 to 99 km	56 EUR per participant	28 EUR per participant
From 100 to 499 km	285 EUR per participant	211 EUR per participant
From 500 to 1 999 km	417 EUR per participant	309 EUR per participant
From 2 000 to 2 999 km	535 EUR per participant	395 EUR per participant
From 3 000 to 3 999 km	785 EUR per participant	580 EUR per participant
From 4 000 to 7 999 km	1188 EUR per participant	1188 EUR per participant
8 000 km or more	1 735 EUR per participant	1 735 EUR per participant

Travel distance should be calculated using the European Commission's distance calculator: https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_sl.

Participants who meet the conditions for green travel are eligible for the green travel allowance and, if applicable, an additional Erasmus+ grant for the return journey, covering up to six extra days of travel.

A trip is considered green if more than 50% of the journey, measured in kilometres using the distance calculator, is made using environmentally friendly means of transport. Green travel includes transportation options with lower emissions, such as buses, trains, or car-sharing (car, van, bus).

Students who do not meet the conditions for green travel are entitled to a “non-green” travel allowance and, if applicable, an additional Erasmus+ grant for the return journey, covering up to two extra days of travel, up to one day before and up to one day after the end of the exchange.

Students who meet the conditions for sustainable (green) travel will receive the travel support amount for green travel.

Students must keep and submit proof (tickets and/or other receipts) to verify the mode of travel. In the case of green travel, the student must also submit a signed honour declaration.

The DEADLINE for submitting the Erasmus+ grant application (individual support and travel support): 30 days before the start of the student's exchange is recommended.

- **TOP-UP FOR STUDENTS WITH FEWER OPPORTUNITIES**

Students who meet the criteria for one of the six groups of participants with fewer opportunities are eligible to apply for additional Erasmus+ funding.

- 1. Special Needs**

Physical, mental, intellectual, or sensory impairments, such as disabilities, visual or hearing impairments, etc.

- 2. Health Conditions**

Severe or chronic health issues, or any other physical or mental health conditions.

- 3. Cultural Differences**

Individuals with a migrant or refugee background, newly arrived migrants from national or ethnic minorities, sign language users, and those facing challenges in language adaptation and cultural integration.

- 4. Economic Barriers**

Economic disadvantage, including low income, low standard of living, or financial hardship. This includes individuals who work while studying, depend on social welfare, are long-term unemployed, live in precarious conditions or poverty, are homeless, in debt, or facing financial difficulties.

- 5. Social Barriers**

Student parents, guardians, foster parents, or orphans, as well as individuals who have lived or are living in institutional care.

- 6. Barriers Related to Education and Training Systems**

Students with special statuses, such as top athletes, recognized artists, student officials, or those requiring adapted educational conditions due to special circumstances (approved by the Senate of the home faculty of the UM for the academic year of mobility).

The top-up amount for students with fewer opportunities for the 2025/2026 academic year is 250 EUR per month.

The DEADLINE for submitting applications for the top-up for students with fewer opportunities: to be submitted along with other Erasmus+ documents (30 days before the start of the mobility is recommended).

- **INTEGRATION SUPPORT FOR PARTICIPANTS WITH SPECIAL NEEDS**

Students with special needs who receive an Erasmus+ grant are eligible to apply for additional funding.

Under Erasmus+, participants with special needs are entitled to special consideration in both co-financing conditions and comprehensive support throughout the mobility process—before, during, and after their exchange. This includes assistance in deciding to go abroad, support during mobility, and integration upon return. Individuals with special needs are those who require tailored programmes with additional professional support or adaptations based on the specific nature of their needs.

All participants with fewer opportunities are eligible for the top-up for students with fewer opportunities (250 EUR/month). Participants with special needs are also entitled to additional funding to cover actual costs arising from special mobility needs that exceed the 250 EUR per month covered by the top-up.

Students with special needs must submit their application using the prescribed form, along with the required annexes, to the International Relations Office of the University of Maribor. The application should not be sent directly to the National Agency CMEPIUS.

Additional funding for participants with special needs is based on actual costs, which must be substantiated with receipts. Eligible costs will be fully reimbursed (100%).

DEADLINE for submitting applications: 40 days before the start of the mobility of the participant with special needs.

- **ADDITIONAL FUNDING FROM THE PUBLIC SCHOLARSHIP, DEVELOPMENT, DISABILITY AND MAINTENANCE FUND OF THE REPUBLIC OF SLOVENIA (AD FUTURA)**

Students who meet the eligibility criteria set by the Public Scholarship, Development, Disability and Maintenance Fund of the Republic of Slovenia may apply for an additional Ad futura grant for the 2025/2026 academic year.

The amount of Ad futura grant for the 2025/2026 academic year has not yet been determined.

Application deadline: Participants will be informed about the application process once UM receives the Ad futura funding.

OTHER FINANCIAL PROVISIONS

Upon receipt of funding from the National Agency, the University of Maribor will send the Erasmus+ Grant Agreements to students approved by their faculties for Erasmus+ study in the 2025/2026 academic year, provided they have submitted complete Erasmus+ grant applications. Students will receive their grant agreements no earlier than one month before the scheduled start of their Erasmus activities abroad.

The University of Maribor is only obligated to disburse funds received from the CMEPIUS National Agency or the European Commission.

All documents and forms can be found on the [DOCUMENTS AND FORMS](#) page.

ONLINE LINGUISTIC SUPPORT (OLS)

Online Linguistic Support (OLS) provides online language assessments and courses to help Erasmus+ mobility participants improve their language skills for the languages they will use during their studies.

Students participating in Erasmus+ mobility are required to complete the OLS online language assessment before or at the start of their mobility, provided that the main language of the mobility is available through OLS.

What is OLS?

Online Linguistic Support (OLS) is a free online language platform for Erasmus+ participants. OLS allows you to assess your current proficiency in the language you'll be using during your mobility. While the results will not affect your eligibility for Erasmus+ participation, they will grant you access to OLS language courses to help you improve your skills.

What does it offer?

OLS complements traditional classroom learning by allowing you to develop your language skills independently. It fosters collaboration and peer learning, offering online language assessments and courses. With its flexible design, OLS enables you to work at your own pace and customize your learning experience to meet your needs. The platform provides various opportunities to enhance your language proficiency, including thematic Massive Open Online Courses (MOOCs) and online lessons with native speakers and fellow OLS participants.

Find out more about this tool at <https://academy.europa.eu/>.

OTHER PROVISIONS

The Erasmus+ partner institution may not charge host students for tuition fees, registration fees, exams, library access, or use of laboratories. Students may only be charged nominal fees for essential insurance, membership in student organizations, and minor materials (such as copies or laboratory supplies).

The University of Maribor, as the responsible body for this call, reserves the right to amend or update the funding conditions in the event of changes to financial circumstances or force majeure. Modifications to the rules and conditions for participation in the call may be made at any time.

For any questions regarding study abroad content (such as selecting the host university, Learning Agreement, recognition, etc.), please contact the Erasmus faculty coordinators and relevant faculty representatives at the University of Maribor ([Erasmus coordinators and contact persons](#)).

For inquiries regarding the Erasmus+ grant and additional funding:

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Maribor, 3 February 2025